



## **Requirements For Sale**

Works will be on display in the Members' Sales Gallery for four (4) months from the date of drop-off. Artists are required to pick up their unsold work at the end of the display period in exchange for new work. Artwork not picked up at the end of the four (4) month display period will be placed in storage. Artists will be notified to retrieve their artwork. Unclaimed artwork that is not picked up within two (2) months of the display end date will become the property of RAL and will be sold with proceeds going towards exhibition programming (see other side for drop-off and pick-up days). All artists will be notified of sales so that the work can be replaced.

- Artists working in 2D are permitted to submit up to four works, two (2) framed pieces and two (2) unframed pieces (shrink-wrapped) for the bins. Only two framed pieces are allowed due to limited wall space and not to exceed 18" x 24." Artists that have larger pieces are to contact exhibitions director, Nick Serratore, at [nick@rehobothartleague.org](mailto:nick@rehobothartleague.org)
- **All framed artwork must be wall-hung ready with picture wire. No sawtooth hangers are permitted.**
- Jewelers and Crafters working in 3D are permitted to submit up to five (5) pieces at any given time.
- **\*Please Note: Some artists work in both fine art and fine craft. The total number of work submitted shall not exceed five (5) pieces.**
- **Stationary Works and Books: Artists are permitted to submit up to five (5) books per title and five (5) notecard sets. Single notecards must have a starting price of \$5. \*Please Note: RAL records notecards as "open inventory" only inventorying the number of sets received and their price. We do not inventory notecard sets based on the image or images.**
- All artwork must be labelled and include the artist's name, title of work, medium, price and year of completion. **\*Please Note: All artwork must be created within the past two years and never previously shown at RAL. Work previously shown in the members' sales gallery will not be accepted.**
- **PAYMENTS:** Artists receive sixty-five percent (65%) commission of the sales price of each work sold. Payments are processed and mailed by the end of the second week of the month following a sale provided membership is current (*exg. payments for all sales in October will be mailed the second week of November*). **\*Membership must be current before payment is issued**

**At the discretion of the Exhibitions Director, RAL maintains the right to refuse any artwork that does not meet certain criteria such as poor quality of framing, wiring, and matting, in addition to subject matter that may be considered offensive. The display of artwork is at the discretion of the exhibitions director. RAL is not responsible for the storage of any wrapping materials or boxes used to transport works.**

### **INSURANCE:**

Although every effort will be made in the safe handling of artwork, RAL will not be held liable for any theft or damage of consigned artwork during the display period. The artist is responsible for packing, shipping, insurance, and other handling expenses and the risk of loss or damage incurred in the delivery of the artworks to RAL. RAL shall not be liable for any loss or damage of any artworks that occur after their delivery to the gallery and until they are either sold or picked up by the artist. Artist is responsible for the return (by pick-up or delivery) of all unsold work.

**ARTWORK DROP-OFF / PICK-UP TIMES AND RESTRICTIONS**

Monday through Saturday, 10am-3:30pm. Sunday, noon to 3:30pm  
All artwork is to be delivered to the Corkran Gallery (main gallery) of RAL

There are several busy times during the year that we cannot accept work for the Members' Sales Gallery due to certain openings, exhibitions, and events.

Please refrain from dropping off work during the following days:

- January 5 through January 9**      Exhibition Installation and Opening Reception
- February 9 through February 13**      Exhibition Installation and Opening Reception
- March 14**      Young at Art Opening Reception
- March 30 through April 3**      Exhibition Installation and Opening Reception
- May 4 through May 8**      Exhibition Installation and Opening Reception
- June 8 through June 12**      Members' Fine Craft Exhibition Installation and Opening Reception
- July 13 through July 17**      Members' Fine Art Exhibition Installation and Opening Reception
- July 30,31; August 1,2,6,7,8,9**      53rd Annual Outdoor Fine Art and Fine Craft Show
- August 17 through August 21**      Exhibition Installation and Opening Reception
- September 21 through September 25**      Exhibition Installation and Opening Reception
- November 6, 7, 8**      Holiday Fair
- December 12**      Holiday Open House

**By signing this contract, you agree to the terms listed above.**

If you are submitting this form electronically, type (or sign) your name below and email to: [nick@rebothartleague.org](mailto:nick@rebothartleague.org)

If you are submitting this form by land mail, send a signed copy to the address below.

Artist Name (Print clearly): \_\_\_\_\_

Artist Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Received by (Staff): \_\_\_\_\_ Date: \_\_\_\_\_

**Reboth Art League  
Attention Members Sales Gallery  
12 Dodds Lane  
Reboth Beach, DE 19971**

**(302) 227-8408 / [www.rebothartleague.org](http://www.rebothartleague.org)**